



MINUTES

FVWDB Executive Committee Meeting

2:30 pm Thursday, August 21, 2025

Via Microsoft Teams

Members Present: Sarah Pantol, Jose Martinez, and Josh Kilgas.

Members Excused: Jo Ann Hall, and Laura Biehn.

Others Present: Anthony Snyder – FVWDB.

Meeting Call to Order: Chair Pantol
called the Executive Committee to order at 2:32 pm.

Approval of Consent Agenda (*Action Item*): A motion was made by Mr. Martinez, seconded by Mr. Kilgas, to approve, accept and adopt the Consent Agenda, which included the 8/21/25 Meeting Agenda; Minutes of the 6/19/25 Board Meeting; Updated Follow-Up Service Policy, New Workforce Advancement Initiative 2 Policies, and Updated Pathways Home 2 Policies, all retroactive to 7/1/25; 2025-2026 Board and County Elected Officials Joint Agreement, dated 7/1/25; Board Recertification Letter for Program Year 2025 from the Wisconsin Department of Workforce Development (DWD); and 2023-2024 Coordinated Monitoring Closeout Letter from DWD; motion carried.

Event Attendance: Breaking Barriers, Building Futures 9/30/25: Mr. Snyder shared the event flyer, discussed the content and invited members to attend. Registration will be open soon.

Discussion of Program Year 2025 Goals:

- The committee discussed the need to increase Board and Committee engagement and to find new members of the Board, considered meeting dates and discussed in-person vs. hybrid meetings, the benefits to working with individuals on our standing committees first before Board service; reviewed results of the last strategic planning conducted by the Board and discussed the benefits of doing so again; and discussed the need to realign staffing roles to the work to be done.
- The committee was updated on the closure of the Menasha Job Center, the temporary job center at the Oshkosh Public Library and the plans to relocate permanently to a spot in Oshkosh sometime on/after 11/1/25, depending on construction progress.
- The committee was updated on Project ROBUST, the congressionally directed spending grant secured with help from Senator Tammy Baldwin, which officially kicks off in September 2025.

Future Meetings of Executive Committee and Board: After discussion, the next meeting of the Executive Committee was set for 9/18/25 and Mr. Snyder was asked to verify the other FVWDB Executive Committee members can attend. The full Board meeting was tentatively scheduled for 10/16/25.

Committee Discussion/Round Robin: Mr. Snyder updated the committee on our possible engagement with the Western Workforce Development Board as their fiscal agent. More discussion to come.

Adjournment: The meeting was adjourned at 4:37 pm.

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